



Associate Director, Postgraduate Medical Education | Department of Orthopaedics

The Department of Orthopaedics at The University of British Columbia (UBC) invites applications for Associate Director, Postgraduate Medical Education (PGME). **This is a 0.2 FTE (1 day per week) position for a two (2) year term with the possibility of renewal, subject to satisfactory review.** This is an internal opportunity for a current member of the Department of Orthopaedics.

Reporting to the Residency Program Director of the UBC Department of Orthopaedics, the Associate Director, PGME is responsible for supporting the overall development, operation, and continuous improvement of the Residency Program by working closely with the Residency Program Director and the Education Administrative Team. They will be contributing to strategic planning, ensuring compliance with accreditation standards, leading operational and administrative functions, and supporting resident recruitment and evaluation processes. The Associate Director, PGME is an important member of the Departmental PGME portfolio and will be expected to actively participate, and where applicable, provide leadership to the Departmental and PGME events (e.g. CaRMS, Grand Rounds, Orthopaedic Update, Graduation, Research Day, and engagement initiatives).

The successful candidate holds a clinical or academic faculty appointment in the Department of Orthopaedics. The successful candidate will have demonstrated knowledge and experience teaching within the PGME Program, administrative experience, excellent organizational and time management skills, collaborative leadership skills, and the ability to work effectively with students, faculty, staff and administrative leadership.

The successful candidate will contribute to fostering an environment that promotes inclusivity and embodies values of respect, integrity, compassion, collaboration, and equity. Equity, diversity, inclusion, and justice are essential to academic excellence, as well as to fostering an inclusive community for voices that have been historically underrepresented or discouraged. Candidates who bring diverse perspectives and lived experiences are encouraged to apply as we strive to enhance diversity, inclusiveness, socio-cultural representation, and perspective of the Department.

The expected pay for this position is \$30,000 per annum. A detailed position description is available for those who wish to review it. Please enquire at the email address below.

A detailed curriculum vitae, accompanied by a letter of application, addressing teaching, administrative service, and experience fostering collaboration and inclusiveness, should be directed to:

Dr. Fay Leung

Residency Program Director, UBC Department of Orthopaedics

c/o Jacki Lung, Human Resources Coordinator, UBC Department of Orthopaedics

Email: orthopaedics.hr@ubc.ca

Subject Line: **Associate Director, PGME**

The closing date for this application submission is July 6, 2025. The anticipated start date for this position is upon a date to be mutually agreed.

At UBC, we believe that attracting and sustaining a diverse workforce is key to the successful pursuit of excellence in research, innovation, and learning for all faculty, staff and students, and is essential to fostering an outstanding work environment. Our commitment to employment equity helps achieve inclusion and fairness, brings rich diversity to UBC as a workplace, and creates the necessary conditions for a rewarding career.

The University is committed to creating and maintaining an inclusive and equitable work environment for all members of its workforce. An inclusive work environment presumes an environment where differences are accepted, recognized, and integrated into current structures, planning, and decision-making modes. Within this hiring process we will make efforts to create an inclusive and equitable process for all candidates (including but not limited to people with disabilities). Confidential accommodations are available on request for applicants who are short-listed. Please contact **Jacki Lung** via email at orthopaedics.hr@ubc.ca.

To learn more about UBC's Center for Workplace Accessibility, visit the website here <https://hr.ubc.ca/CWA>.

UBC - One of the World's Leading Universities. As one of the world's leading universities, the University of British Columbia creates an exceptional learning environment that fosters global citizenship, advances a civil and sustainable society, and supports outstanding research to serve the people of British Columbia, Canada and the world.

Our Vision: To Transform Health for Everyone.

Ranked among the world's top medical schools with the fifth-largest MD enrollment in North America, the **UBC Faculty of Medicine** is a leader in both the science and the practice of medicine. Across British Columbia, more than 12,000 faculty and staff are training the next generation of doctors and health care professionals, making remarkable discoveries, and helping to create the pathways to better health for our communities at home and around the world.

The Faculty - comprised of approximately 2,200 administrative support, technical/research and management and professional staff, as well approximately 650 full-time academic and over 10,000 clinical faculty members - is composed of 19 academic basic science and/or clinical departments, three schools, and 24 research centres and institutes. Together with its University and Health Authority partners, the Faculty delivers innovative programs and conducts research in the areas of health and life sciences. Faculty, staff and trainees are located at university campuses, clinical academic campuses in hospital settings and other regionally based centres across the province.

The UBC Vancouver Campus is located on the traditional, ancestral, and unceded territory of the xʷməθkʷəy̓əm (Musqueam) people. The City of Vancouver is located on Musqueam, Squamish, and Tsleil-Waututh First Nations territory.]

Equity and diversity are essential to academic excellence. An open and diverse community fosters the inclusion of voices that have been underrepresented or discouraged. We encourage applications from members of groups that have been marginalized on any grounds enumerated under the B.C. Human Rights Code, including sex, sexual orientation, gender identity or expression, racialization, disability, political belief, religion, marital or family status, age, and/or status as a First Nation, Metis, Inuit, or Indigenous person. All qualified candidates are encouraged to apply; however, Canadians and permanent residents of Canada will be given priority.

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